KEYS Research Internship Application Checklist

This checklist is for your own record keeping to help ensure you have submitted all required documentation in order to be considered for the program.

PHYSICALLY MAILED TO THE OFFICE

Official high school transcript
  o  You or your school can mail your official transcript (it must arrive to us sealed by the school).
     You can also drop it off in person.
  o  Address for mailing:

    KEYS Research Internship  
    BIO5 Institute  
    1657 E. Helen St.  
    Tucson, AZ 85719

SUBMITTED ONLINE BY YOU

Application form

Letter of interest
  o  Uploaded to the application form
  o  Instructions for writing can be found on the website

Student and Parent Agreements
  o  Can be found in the online application
  o  Uploaded to the application form
  o  Signed by you and your parents in BLUE ink

Emails of TWO recommenders
  o  Once you submit your application we will send your recommenders a link to recommend you
  o  One must be a science teacher. The other recommender can be another teacher, counselor, club advisor, coach, work supervisor, etc.

Questions about your application materials or status?
Email us at keys@bio5.org.